

How to Start SkySloping!

Getting Started

1. Accessing your Account

- a. Wait for your Welcome to SkySlope email, then click the link to create your password and get logged in!
- b. Click here to learn how to customize your account!

2. Accessing the Admin Hub

 After you've logged in, click on your name in the upper right and then select Admin.



How to reach our 24/7 Rockstar Support Team!

- 1. **Phone** 800-507-4117, option 2 for Support
- 2. **Email** support@skyslope.com
- 3. **Live Chat** Q support.skyslope.com
 - a. Just click on Chat in the bottom right corner of the screen



SkySlope Admin Tutorials

File Review

- 1. How to Audit a Checklist
- 2. Using Quick Audit
- 3. <u>Insider Hacks for Admins</u>

File Management

- 1. How to Close & Archive
- 2. Archiving a Closed File
- 3. Cancel a Transaction
- 4. Multi-Stage Review

Ready for more? Click here to browse all of our how-to guides!

Become a SkySlope Expert! Register for an on-demand SkySlope webinar.